

Curriculum

1. How is the curriculum structured?
2. What do you teach students? What topics do you cover?
 - a. Technical food-related
 - i. Knife skills
 - ii. Food safety
 - iii. Food preparation and serving
 - b. Soft skills
 - c. Basic skill
3. Do you have curriculum documents you would be willing to share with us?
4. How long is your program?
5. What certification do you offer?
6. Who teaches these course?

Recruiting Participants

7. Who does your program target for services?
8. What are the minimum requirements for the enrollment in the program?Is there a minimum age?
9. What are costs to the participants?
 - a. How do participants pay for the program?
 - b. What are the financial aid options?
10. How do you recruit your participants?
11. What is the demographic breakdown of your program participants?
 - a. Age
 - b. Gender
 - c. Race
 - d. Education
 - e. Household income

12. What kinds services (e.g. case management/other services) do you offer beyond training? What does that consist of?

- a. Counseling
- b. Academic
- c. Professional or job fairs
- d. Case Management
- e. Social
- f. Financial

13. Who are your partners?

14. Who do you partner with?

- a. Do these partners employ your graduates?
- b. What does the partnership look like?
- c. Are these funding partners?

15. How does your program define success?

16. How do you track your participants after they graduate?

- a. Do people get internships after graduation?
- b. What is the employment rate after graduation?
- c. What is the long-term employment rate?
- d. What is average salary after graduation?
 - i. What is the salary range for your graduates?

17. What is your graduation rate?

- a. Have you surveyed your graduates about why they think they graduated on time?
- b. Do you consider a X% grad rate acceptable?
- c. What contributed to this graduation rate?
- d. Do participants receive a certification if they complete the program?

18. What services do you provide to participants after graduation?

19. Have your alumni gone on to higher education?
20. What are your source(s) of funding?
 - a. What percentage do you get from each source?
 - b. Do you get money from the state or federal government?
21. How is the funding used?
22. What are the procedures you have to follow in order to get the money?
23. How often does the funding arrive?
24. What are the disadvantages of your funding source?
 - a. What do you see as the pros and cons of public funding?
25. How sustainable are your sources of funding?